

Delaware County Historical Association Board Meeting
Friday September 14, 2018 10:00am

Present: Barbara Coleman, Peggy Kearney, Dick Meyer, Kay Parisi-Hampel, Ginny Sanford, Roy Scrimshaw, Mike Wood and Tim Duerden. Minutes taken by Angela Gaffney.

Absent: Sheila Ayres, Tom Kendall.

I. Review of July 2018 minutes

Ginny makes a motion to accept the minutes. Mike seconds. All in favor.

II. Committee Reports

Collections – Franklin items – Tim reports: Bob Gipson from the Tianaderrah Foundation contacted Tim about a month ago to tell him about the Lori Stalter Estate sale in Franklin. Lori was a well-known collector of clothes. Bob offered to provide funding to buy some of her collection for DCHA. It is a lot of early 20th century items. Tim and Angela went to look at the collection and see what we may want. Tianaderrah will pay for the collection and the archival boxes and materials we will need to properly house the collection. It could cost up to \$9, - 10,000. A future project to think about is expanding this building, as we need more space for collections.

Physical Plant – Tim reports: **Buildings work** is done, the shutters have been restored and installed, new roof on the schoolhouse, and tollgate porch was repaired. Still need pest/bug removal in tollgate. **Fence** has been rebuilt. **Sinkhole** behind the tollgate - the mowers discovered it a couple weeks ago. They put a fence around it. Looks like an old septic tank. County Tire is coming to pump it out before the county will provide dirt to fill it in. Signs – Deb Fleming is working on the signs. Quote of about \$4,000 for the four signs to be replaced and installed with new posts. **Garden** – Tim reports Sheila and Dan were here last Saturday and cleared the topsoil to prepare the site for the garden. In May Sheila reported the garden would not cost DCHA anything as she was working with Cornell Co-operative Extension and they had a grant. Now she is saying it will cost about \$1,800. Tim reports we may be able to get supplies from Curtis at a reduced cost. Mike suggests a stone wall. Kay says a more traditional fence would be a wood fence. Tim asks question on maintenance. Tim suggests collaborate with a youth group, 4-H, Church or scouts to help maintain. Roy recommends make sure you have someone lined up for maintenance before you get too far.

Programs, Publications & Exhibits – Newsletter – Tim reports the newsletter went out yesterday.

Public Relations – Mike reports Sidney has good coverage in both the paper and on the radio. Ginny sees articles in the *Mountain Eagle*. Barbara reports there was a good article on *The Coulter Code* in the *Daily Star*.

Finance –

Tim reports: LGS - Delhi – \$500; Harpersfield - \$400

Lyon trust - \$470; Burchan trust - \$166; CWC grant - \$4920 to fund concerts by Ira MacIntosh in the next year at other historical societies. Kay says there is a tentative date of Nov. 3rd in Downsview; O'Connor - \$1,000 for the reenactment; Robinson-Broadhurst - \$4,500 for the work on the Tollgate.

As of September 14 we have \$15,960 in our general checking account
Capital Savings account - \$4,779
FAM funds - \$1,054,000

DNB Endowment - \$823,000. Roy asks if we heard anything about how the Endowment was reinvested as per our request. No. Roy will stop down and ask Brian about it.

FAM withdrawal – Tim reports after paying for all the building work the general checking and the Capital fund savings account is low. Would like to withdraw \$40 – 50,000 from FAM to replenish the general checking and capital funds account. Roy recommends checking to see if DCHA will have to pay capital gains tax on anything we take out of FAM. Tim will check with Mostert (the auditors) and FAM about taxes. Mike gives Tim permission to do what he thinks is best. Suggested to take out \$50,000, put \$25,000 in General operating and \$25,000 in the Capital savings account.

Dick reports the finance committee needs to meet this month to work on a budget. Dick reports he and Tim got an email from Sheila requesting different financial reports at the board meetings. Also suggested hiring a Chief Financial Officer (CFO) for 8 hours a month. Dick and Mike do not think we need one. Think things are running smoothly. Dick would like a little simpler report. Mike reminds we do have a finance committee. Kay sees no reason to micromanage. Barbara doesn't have a problem with a CFO as DCHA gets more money. Question on how much a CFO would cost. Suggested \$100 an hour. So roughly \$800 a month. Kay points out the auditors didn't see any problems. Tim reports up until about 4-5 years ago he used to hand out profit and loss reports from January to current date. Barbara remembers Sheila being on the board when the board voted not to receive those reports. Dick would like a simple report of just what was spent in a month. A print out of all the checks written for the month.

III. Director's Report

Bus trip – set for Friday Sept 21st, going to the Erie Canal near Herkimer. Have a full bus and expect a net profit c. \$1,100

Capital projects fund drive – instead of doing an Endowment drive we asked to replenish the Capital Savings account. Money will go into the general account before being moved into the savings account so it will be recorded on QB, have raised \$2,365 so far.

Sidney project – Village of Sidney took buildings down and the items they removed were finally delivered to DCHA. It was voted at the last meeting to give the items to the Sidney Historical Society. Mike explains since everything was gifted to DCHA they will gift it to a buyer who will give the historical society a donation. Mike will make sure DCHA gets a percentage of this donation.

IV. Old Business

Porch – discussion on if an architect is needed. Mike says anything under \$10,000 should not need an architect. To do the work in the spring, the planning has to be now. Roy agrees a small porch to protect the door. Tim reports Sheila has said she knew an architect who could take a look. Tim will ask Sheila about him. Mike and Roy say we just need a simple drawing of what we want, can't see if costing more than \$5,000- 10,000. Mike is in favor of continuing on with the porch project. Barbara agrees you need to get the basics of what we want to do the work in the spring.

V. New Business

Fire Apparatus Show – Sunday, October 7th in conjunction with the Delhi Fire Department. Angela reports she is looking for help like the Civil War reenactment. Small bake sale of cookies and brownies. And need people to help staff the gift shop, bake sale and Frisbee House. Kay can bake. Roy will bake and help after noon.

New Board Member – Mike asks if we should look for another board member, since Tom is not coming. Suggests trying to get someone from Deposit or Hancock area, or Harpersfield or Roxbury. Ask if Tom could suggest someone. Tim reminds a few years ago he sent letters to all the Historical Societies asks for suggestions for board members. Dick suggests sending a letter to the Deposit historical society.

Date set for budget meeting, Tuesday Sept. 18th at 10am.

CWC septic – Peggy would like to call the CWC and request someone to come look at DCHA's septic to see what needs to be done. They are now helping non-profits. Peggy will call and talk to Allen Rosa, ask if they can send out an engineer to look at DCHA.

Next Board Meeting: Friday October 12, 2018 @ 10am

11:30am go into executive session

Ginny makes a motion to adjourn the meeting Roy seconds. All in favor.