

Delaware County Historical Association Board Meeting
Friday, May 8, 2015 10:00am

Present: Barbara Coleman, Linda DeWitt, Peggy Kearney, Dick Meyer, Roy Scrimshaw, Frank Waterman, Mike Wood and Tim Duerden. Minutes taken by Angela Gaffney.

Absent: Lillian Browne, Cheryl Boyd, and Tom Kendall.

Review of April 2015 minutes

Linda makes a motion to approve the minutes. Roy seconds. All agree.

Committee Reports

Collections – Tim reports: **Cooking utensils to Hobart** – loaned cooking utensils for an exhibit at Hobart Historical Society. **Anti-Rent to Prattsville** – loaned tin horns to Zaddock Pratt house for a summer exhibit and digital copies of paper anti-rent items. **Numerous donations** – people are spring cleaning and DCHA has gotten a lot of donations. A large 7' x 5' photo of a view from Federal Hill from SUNY Delhi. Two wedding dresses from Stamford in excellent condition. A lantern slide projector from Kevin Lee. And a painting of Meredith Square from a local artist in the 1850s. We are expecting a copper washing machine from Bovina.

Physical Plant – Tim reports: **Mowers** – Pete Morgenstern and mowing crew were here yesterday. **Blacksmith shop** – Leland Stein has begun work on the Blacksmith shop. He will replace the roof and fix the floor. They cleared it out and removed a few floor boards. The beams seem good, so they just need to replace the floor. The hard part will be the forge section. It is all laid fieldstone. It will need to be rebuilt. Roy reports he has flags for the cemetery.

Programs, Publications & Exhibits – Tim reports: **new exhibit** will be Uniforms to open in June. **Arcadia Books** have accepted Tim's proposal for a book of images of Delaware County. Haven't signed the contract yet. Will need to scan 180 – 240 images and write captions. Plan to have it chronologically with themes and touch on each town. DCHA will get 8% net sales hope to make about \$1,000 – \$2,000. Need to get all materials to Arcadia by Jan. 2016. Hope to have the book out by summer of 2016. Mike says they are very good to work with, help promote it. Barbara requests a picture of the Episcopal Church in Hobart. Tim is open to ideas.

Public Relations – **WSKG** – came to the first cooking workshop, may come to other events. Peggy asks if DCHA could get a copy of what they filmed for our archives. Shane from WSKG was also here this week researching for his Notable People series. Tim had given him a few names from Delaware County. He is researching Bony Quillen and Bob Wyer and possibly some women from our current exhibit. **Daily Star** – History Conference was featured in "On the Bright Side" by Cheryl Peterson.

Finance – As of May 8 we have \$34,479 in our general checking account

Annual Review – Roy reports: He, Dick, Bill Coleman and Tim met with Chris from Mostert Accounting. Chris had some questions on why the insurance payments went up from last year and a few other things. Roy asked him about health insurance and the Affordable Care Act. Discussed with Deb Mostert. Have to change the way Tim's health insurance is recorded. It needs to be included in his salary.

Discussion on when to have the budget done to have it presented to membership to have it approved. Discussion on personnel manual. Add healthcare to personnel policy. Roy hands out changes to comply with ACA and budget timing. Peggy suggests having the budget ready by Aug 1st not the 30th to allow time for the board to look it over more. This will give two meetings to review it before accepting it to present to the membership at the November meeting. Peggy points out that some of this is different from what she came up with for personnel manual. Should this be looked at too before voting? Copies of Peggy's updated handed out. Roy says the board had to vote on the budget by the October meeting to present it to the membership in November. All agree pay raise requests need to be made by August 1st to make it in the budget. All agree. Discussion on Healthcare. Linda makes a motion to substitute Roy's health care paragraph for the health care paragraph in the personnel policy. Mike seconds. All in favor.

Discussion on sick days from Peggy's update, replaced the words "may take" with "earn." Linda makes a motion to accept this change. Roy seconds. All agree.

Discussion on personal time, decide to leave personal time as is.

Discussion on holidays & vacation time. A full-time employee is eligible for 15 days after 5 years. 20 days may be accumulated and carried over. Barbara does not think DCHA should pay employees for unused time when they leave.

Tim reminds everyone there was a personnel committee that made this policy up in 2012. It could be reconvened if needed.

Linda suggests leaving the other details to the personnel committee.

Suggest to just vote on the Pay and Health care section Roy suggested. Changing 30 August to 1 August. And pay increase by review and a must be submitted by August 1st. Linda makes a motion to accept Roy's proposal with August 1st replacing August 30. All in favor.

Director's Report

June 11 bus trip – 29 signed up. Have posters for people to take and hang around. The bus sits 47.

144th Golf Tournament – May 22. We have 20 people signed up but we're looking for more golfers.

11:05am – 11:25am – Executive Session Tim and Angela leave the room

Old Business

History Conference – Tim reports the conference went well. 25 people attended. Had a good discussion on publishing books. The Volunteer Brunch before that went well. Thank you to all who provided food.

Workday – Tim reports it was a good day. Great students from SUCO.

By-Laws – Dick would like to amend the by-laws that say there "shall be 9 board members." Would like it to be "have a minimum of 9 board members." Dick asks if something could also be written in about snowbirds if we are trying to get a quorum. Mike suggests this is not really necessary with electronic voting. Roy and Linda agree if the snowbirds can be reached by e-mail we don't really have to change anything. Peggy asks if we can change this without the membership to vote on it. Linda says we can present it at the annual meeting. Linda makes a motion to change the by-laws to read "minimum of 9," Roy seconds. All in favor. To be presented at the annual meeting.

Dick says he saw Samantha's cooking workshop. She spends a lot of time doing that. Thinks we should pay her somehow. At least give her the money we take in at the door. Tim says it could be done but does not want to. She is volunteering her time to do this and we reimburse her for the supplies. She is also using it as a resume builder. She will get well paid this summer for a student. Tim explains we don't pay most of our presenters & it is a way to raise money for DCHA. Linda suggests we stay with a bonus at the end of the year.

New Business

Newsletter – Tim reports the newsletter will go out in the next week or two. If anyone has any suggestions or things to put in the newsletter please let him know.

Next Board Meeting: Friday, June 19 @ 10am

11:45am Roy makes a motion to adjourn, Mike seconds. All in favor.